

Government Degree College, Baramulla

SEMESTER 1st

Multidisciplinary Course

Subject: Public Administration

Title: **Indian Administration**

Code: BPA22M102

Credit: Theory 03

Contact Hours: 48 (Th)

Course Description:

The Course is meant for students from different academic background and is expected to help them in basic understanding of Public Administration. It also attempts to introduce students to the processes governing Indian Administration & to some of its Issues & Challenges.

Learning Outcomes:

After Completion of this course students shall be able to

- (a). Appraise the Meaning & Significance of Public Administration*
- (b) Comprehend the Roles of important institutions of country & the challenges faced by them.*
- (c) Relate day to day activities carried out by Administration around them.*

UNIT: I Introduction to Public Administration

Contact Hours 16

- 1.1. Meaning, Nature, Scope & Significance of Public Administration
- 1.2. Evolution of Public Administration as a Discipline.
- 1.3. Principles of Administration.
- 1.4. Public Administration & Private Administration: Differences & Similarities

UNIT: II Indian Administration

Contact Hours 16

- 2.1 Features of Indian Constitution.
- 2.2 President, Prime Minister, Governor: Powers & Functions.
- 2.3 Cabinet Secretariat, Central Secretariat, Prime Minister's Office: Role & Functions
- 2.4 Civil Services in India

UNIT: III Issues In Indian Administration

Contact Hours 16

- 3.1 Minister-Civil Servant Relationship
- 3.2 Generalist & Specialists: Complementarity & Compatibility.
- 3.2 Local Self Government and Grassroots Level Democracy: Challenges and Issues
- 3.3 Corruption & Administration: Concepts of Lokpal and Lokayukta

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REFERENCES:

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2. Bhattacharya, Mohit (2013), New Horizons of Public Administration, Jawahar Publishers, New Delhi.
3. BidyutChakravarthy, Prakash Chand (2019), Indian Administration: Evolution and Practise, Sage Publications
4. Krishna K.Tummala (1996), Public Administration in India, Allied Publishers Limited.
5. KuldeepMathur (2019), Recasting Public Administration in India: Reform, Rhetoric, and Neoliberalism, Oxford University Press
6. M.Sharma (2004), Indian Administration, Anmol Publishers.
7. Frank J. Goodnow, Politics and Administration: A Study in Government, Transaction Publishers, New York, 2003.
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9. Meredith Townsend (2019), The Annals of Indian Administration, Volume-3, Creative Media Partners.
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